Growing consumer demand for locally grown, humanely-raised, organic and/or pastured meat creates new opportunities for small-scale chicken, turkey and other poultry producers. Careful planning and a good understanding of the regulations surrounding the processing, handling, and marketing of poultry meat is essential. With the proper license or permit, a producer can sell his or her poultry meat to retail outlets such as restaurants, grocery stores, and farmers markets, wholesale, or straight from the farm. This fact sheet is designed to help poultry producers understand Washington State regulations and provide resources for a successful poultry enterprise.

This fact sheet includes:

- Overview of poultry processing permits and licenses;
- WSDA Special Poultry Permit;
- WSDA Food Processor License;
- WSDA poultry processing facility and water requirements;
- Poultry processing equipment lending programs;
- Mobile poultry processing units;
- USDA inspected poultry processing plants in Washington;
- Ratites and Squab;
- Selling and labeling certified organic poultry;
- Health department requirements for selling poultry; and
- Helpful resources on poultry processing.

Going through the process of getting the proper permit or license to process poultry may feel like a daunting task. For producers who persevere, the following benefits may make the investment of their time, talent and treasure worthwhile.

**Opening up new marketing alternatives**

With the proper permit or license, your poultry may be legally sold to customers from your farm, to restaurants, to grocery stores, at farmers markets, via the Internet and other direct and wholesale marketing channels.

**Capturing more value for your poultry meat**

By selling through direct markets, producers can capture the full retail value of their poultry,

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2 This fact sheet was first developed in 2009 as part of the “Realizing the Potential of Pastured Poultry in our Local Food System” project by Kirsten Workman of the WSU Mason County Extension and Mason Conservation District; Fred Berman and Patrice Barrentine of the Washington State Department of Agriculture Small Farm and Direct Marketing Program; Nate Lewis of WSDA Organic Food Program and Homegrown Pastures, Melissa Barker of The Evergreen State College Organic Farm and Homegrown Pastures, and Colleen Donovan of Heifer International. We gratefully acknowledge everyone who reviewed and improved this fact sheet including Claudia Coles, Al Kowitz, Norman Suverly, Carey Hunter and Andy Bary.

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**Please note:** Information in this fact sheet is our best understanding of the current state laws and regulations at the time of publication. If there is a conflict between what is written and what is contained in law, the applicable law prevails. Laws and regulations also are subject to change. Please refer to the contacts listed for the most up-to-date information.
increasing profits. For example, as of November 2013, direct marketed whole chickens are typically selling for $3.50 to $6.50 per pound.

**Building customer trust and loyalty**
By acquiring the appropriate licenses, you can demonstrate to your customers that you are following all state regulations and food safety practices that promote a safe, quality product.

**Reducing business risk**
In order for your product liability insurance to be valid, your carrier will require you to be properly licensed. Being licensed also enables you to advertise without worrying about regulatory repercussions.

**Influencing agricultural policies in Washington State**
Being licensed creates an opportunity for direct feedback to state agencies, so that they can improve rules to better serve farmers and consumers alike. The more producers that are licensed, the greater their voice becomes in the policy arena. In addition, as a producer you have a responsibility to your fellow producers to maintain a legal and safe infrastructure to protect both the public and your rights to continue processing.

**Overview of Poultry Processing Permits and Licenses**
Poultry processing in the United States, including chicken, geese, duck, turkey and other domesticated birds raised for meat, is regulated by the Federal Poultry Products Inspection Act. This Act requires producers to process poultry in a USDA inspected facility. However, under the Act state exemptions are allowed. In Washington State, there are currently two ways that small-scale poultry producers may be exempted. One is by getting a WSDA Special Poultry Permit and the other is by becoming a licensed WSDA Food Processor.

**Table 2. Poultry Processing Options**

<table>
<thead>
<tr>
<th></th>
<th>WSDA Special Poultry Permit</th>
<th>WSDA Food Processor License</th>
<th>USDA FSIS Inspected Facility</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Maximum number of birds processed per year that is allowed</td>
<td>Up to 1,000</td>
<td>Up to 20,000</td>
<td>Unlimited</td>
</tr>
<tr>
<td>2. Whether poultry must be sold whole or may be processed (i.e., into cuts, frozen, etc.)</td>
<td>Whole only</td>
<td>Whole or processed</td>
<td>Whole or processed</td>
</tr>
<tr>
<td>3. Marketing channels allowed</td>
<td>On-farm sales only</td>
<td>Direct, retail or wholesale</td>
<td>Direct, retail or wholesale</td>
</tr>
<tr>
<td>4. Whether sales outside of Washington State are allowed</td>
<td>No</td>
<td>No</td>
<td>Yes</td>
</tr>
</tbody>
</table>

**Which Permit or License do I need?**
The following four questions can help you figure out if you need a WSDA Specialty Poultry Permit or Food Processor License:
1. How many birds will you process in a calendar year?
2. Do you want to sell whole birds only?
3. Do you want to sell to retail markets such as restaurants, grocery stores, at farmers markets or
4. Do you want to sell outside of Washington State?

Please note that the Special Poultry Permit is for poultry only. To process other products, you need a WSDA Food Processing License which allows you to process poultry. But if you formally amend your license, and are approved by WSDA, you may also process rabbits, emu, rhea, ostrich, buffalo and beefalo for in-state sales.

**WSDA Special Poultry Permit**

Farms selling less than 1,000 processed poultry of any species in a calendar year may operate with a WSDA Special Poultry Permit, as long as they meet all three key conditions.

1. The poultry must be sold directly to the end consumer. Selling processed poultry at farmers markets, direct to restaurants or grocery stores, or via the mail or other delivery service is not allowed.
2. Customers must pick up the birds within 48 hours of slaughter from the property of the Washington farm where the poultry was raised and processed.
3. The farm business must sell only whole birds. This permit does not allow further processing (i.e., parting out, vacuum sealing, or freezing).


**How to Get the WSDA Special Poultry Permit**

Contact WSDA’s Food Safety Program and discuss your plans with an inspector. Food safety inspectors can help ensure that the processing set up and practices meet state standards. You must then submit an application to the WSDA Food Safety Program. Applying early will give inspectors time to work with you. To avoid a backlog, we recommend applying at least 12 weeks before your first slaughter date and obtaining the permit at least 6 weeks before your first slaughter date. Applications and additional information is available online at [www.agr.wa.gov/FoodAnimal/TempChickenSlaughter/](http://www.agr.wa.gov/FoodAnimal/TempChickenSlaughter/) or you can email [foodsafety@agr.wa.gov](mailto:foodsafety@agr.wa.gov) or call (360) 902-1876.

For many, the most challenging aspect of the application is the “Slaughter/Preparation Site Diagram” and “Detailed Processing Steps or Flow Diagram.” To avoid potential confusion on your food safety application, be sure to include as much detail in these diagrams as possible. The major steps involved (e.g., kill, scald, pluck, eviscerate, rinse, and chill) **must** be included in the flow charts, and any additional details will help to ensure a smooth licensing process.

Once the Food Safety Program has received your Special Poultry Permit application, a trained WSDA food safety inspector will come to the farm prior to first slaughter to verify that the setup, slaughter and processing will be done in compliance with state food safety requirements. Inspections include an evaluation of personnel, grounds, butcher setup construction and design, sanitary operations,

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3 The Special Poultry Permit was formerly known as the “Temporary Permit to Slaughter Pastured Chickens.” The Special Poultry Permit came into effect in July 2009. This permit now includes all poultry (not just pastured chickens).
pest control, sanitary facilities and controls, equipment and utensils, processes and controls, labeling and licensing. Preventing overhead contamination, having food grade surfaces, and chilling tend to be the key areas of concern.

We recommend scheduling your food safety inspection on a day when you can do a dry run and you do not need all equipment to be present, for example, if you’re renting a plucker or scalder. Not having customers on farm the same day of your inspection gives you time to address any issues. Once approved, your permit will be mailed to you.

The inspector returns on the first slaughter date during processing to confirm all food safety requirements are met.

Please note that: the permit application asks for your projected slaughter dates. Changes are allowed, however, you must provide prior written communication of any changes, including date additions and deletions, to the Food Safety Program at least one week before the change. The fee for the Special Poultry Permit is $75 for one calendar year (January 1 to December 31) or $125 for two years.

**WSDA Food Processor License**

There are three main reasons a farm would need a WSDA Food Processor License instead of a Special Poultry Permit to process poultry. If the farm’s plans meet any one of these criteria, then a WSDA Food Processor License is required.

1. The farm is planning to process between 1,001 and 19,999 birds a year.
2. The farm wants to sell directly off-farm at a farmers market or farm stand, or sell through a third party to retail markets.
3. The farm wants to sell poultry that is not a whole bird or has been processed further in any way (i.e., frozen, cut into pieces, used in a value-added product such as sausage, etc.).

The WSDA Food Processor License allows farms to process up to 19,999 poultry of any combination of species per calendar year. If you choose, you are allowed to process less than 1,000 with the Food Processor License (or the Special Poultry Permit is required).

One key benefit of the Food Processor License is it allows farms to sell processed poultry directly at farmers markets, on the Internet, to hotels, restaurants, food service institutions, grocery stores, or through wholesale food distribution in Washington State.

The Food Processor License allows poultry to be further processed, for example breaking down the whole bird into individual cuts (or “parted out”) or freezing. The license also allows vacuum sealing if the product will be frozen.

*The WSDA Food Processor License does not allow out of state sales.* It does, however, allow for processing rabbits with a WSDA approved amendment.
How to Get the WSDA Food Processor License

Like the Specialty Poultry Permit, producers should start by contacting the WSDA Food Safety Program to discuss your plans. You must submit an application to the WSDA Food Safety Program. It is available online at [www.agr.wa.gov/FoodAnimal/FoodProcessors](http://www.agr.wa.gov/FoodAnimal/FoodProcessors) or by calling (360) 902-1876 or emailing [foodsafety@agr.wa.gov](mailto:foodsafety@agr.wa.gov). The Food Processor License application includes a sanitation schedule, intended type of process (#12 is poultry butchering), ingredient/processing information, a floor plan of where you will be processing poultry, proposed labeling, questions about your water supply and testing. Allow plenty of time for getting your water system approved for your facility, as this can take weeks or months.

The WSDA Food Safety Program is available for one-on-one technical assistance with the licensing process, including creating a processing facility design and advising on construction materials, equipment, cooling procedures, water source, and food safety techniques to prevent cross-contamination of poultry products.

The WSDA Food Processor License annual fee is based on your projected sales volume. It starts at $55 per year for gross sales up to $50,000.

**TABLE 3. WSDA FOOD PROCESSOR LICENSE FEE SCHEDULE**

<table>
<thead>
<tr>
<th>If gross annual sales* from products processed in facility are:</th>
<th>The license fee is:</th>
</tr>
</thead>
<tbody>
<tr>
<td>$0 to $50,000</td>
<td>$ 55</td>
</tr>
<tr>
<td>$50,001 to $500,000</td>
<td>110</td>
</tr>
<tr>
<td>$500,001 to $1,000,000</td>
<td>220</td>
</tr>
<tr>
<td>$1,000,001 to $5,000,000</td>
<td>385</td>
</tr>
<tr>
<td>$5,000,001 to $10,000,000</td>
<td>550</td>
</tr>
<tr>
<td>Greater than $10,000,000</td>
<td>825</td>
</tr>
</tbody>
</table>

* In year 1 of an operation, gross annual sales are the processor’s projected sales. Thereafter, fees are based on the processor’s prior year’s sales.

Once the Food Safety Program reviews your application, a local food safety inspector will contact you within 4 to 6 weeks to inspect your processing site, ensure it meets all state requirements and answer any questions.

WSDA Poultry Processing Facility and Water Requirements

The Special Poultry Permit and Food Processor License have the same sanitation and cooling and refrigeration requirements, however, the requirements for the processing facilities, lighting, bathrooms and water (from private wells) are different.

**TABLE 4. FACILITY, LIGHTING, BATHROOM AND WATER REQUIREMENTS FOR THE SPECIAL POULTRY PERMIT**

<table>
<thead>
<tr>
<th>WSDA Special Poultry Permit</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Facilities</strong></td>
</tr>
<tr>
<td>No permanent building is required.</td>
</tr>
<tr>
<td>Protection from overhead, side and ground contamination is required. When insects, dust, mud, pests, or other contamination is likely to occur, a temporary set up including tarps,</td>
</tr>
</tbody>
</table>
canopies, floor mats, etc., may be used. A grassy, clean and pesticide-free pasture could qualify. If there is no potential for overhead/ground contamination, the entire slaughter, processing, and bagging operation could occur outside.

At least one hand washing station must be accessible on site. Standard temporary hand washing stations are acceptable.

**Lighting**

Lighting only needs to be provided if processing is done at night or in low light conditions.

**Bathroom**

At least one toilet must be available and conveniently located at the poultry slaughter site. A bathroom in a home or a portable chemical toilet may qualify.

**Water**

Public or municipal water supplies must meet requirements for potable water.

If you are on a private well, then your local or county health department or Washington State Department of Health (DOH) must approve the water source. Water source approval means the conveyance used to deliver the water must meet the State DOH requirements for potable water.

Potable water may be hauled into the processing site as long as the water is safe and sanitary. The transport vessel that is used must be capable of maintaining the sanitary quality of the water.

In addition to being potable, water must pass bacterial test within the 60 day window prior to applying for the permit.

Please see Attachment C “Water Supply Requirements” of the Special Poultry Permit application for detailed information.

### Table 5. Facility, Lighting, Bathroom and Water Requirements for the Food Processor License

<table>
<thead>
<tr>
<th><strong>Facilities</strong></th>
<th>WSDA Food Processor License</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensed Food Processors must have a separate facility dedicated to the commercial processing operation only. Your home kitchen cannot serve as this facility; however, your separate processing facility may be located in your home in a room separate from your domestic kitchen, (i.e. a converted bedroom, or basement).</td>
<td></td>
</tr>
</tbody>
</table>

Slaughtering and plucking may occur outdoors in a covered area. All other steps in the processing must occur indoors. Specific requirements include:

- Equipment, worktables and counters must be in good repair and have surfaces that are easily cleaned and non-corrosive.

- Floors must be made of material that can be cleaned and must be in good repair. Typically vinyl linoleum or tile floor coverings are sufficient for small operations where vacuuming and wet mopping provide sufficient clean up. *Unfinished wood floors are NOT suitable in any areas.*

- Walls must be covered with a washable, non-porous, non-corrosive, smooth material that will not deteriorate when it gets wet.

Sinks may be 3-compartment or 2-compartment; please check with your inspector. Food handlers must have access to one or more hand washing facilities with hot and cold running water, soap, single service towels, and hand wash signs.

<table>
<thead>
<tr>
<th><strong>Lighting</strong></th>
<th>Adequate lighting must be provided. Shatter-protection must be used above equipment or</th>
</tr>
</thead>
</table>
areas where food is exposed.

**Bathroom**
An adequate home bathroom is sufficient if only family members work in the processing facility. When a processor hires anyone outside of the immediate family to process poultry, then a separate bathroom is required.

**Water**
Public or municipal water supplies meet requirements for potable water.

If you are on a private well, you will need to meet Washington State Department of Health’s requirements for a Group A or B water system. The system required will depend on the number of employees and the number of days you operate.

Please see Attachment E “Water Supply Testing Requirements” of the Food Processor License application for detailed information.

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**Sanitary practices for both Specialty Poultry Permit and Food Processor License**
Hand washing is critical to food safety, regardless of your permit or license. Wash hands thoroughly before starting and between each preparation step as well as after every break. At least one hand washing station must be accessible on site.

**Cooling and refrigeration requirements for both Special Poultry Permit and Food Processor License**
When poultry is processed, a temperature control must be used to monitor slaughter cool down temperatures to ensure proper chilling. A calibrated thermometer inserted into the first bird slaughtered, and then monitored thereafter will work. You must record this cooling time. Processed poultry must be cooled to 40°F within four hours of slaughter (unless they are sold within four hours).

Producers will need to demonstrate the availability and efficiency of their equipment -- coolers, boxes, refrigerators, etc. -- for storage and transport prior to permit or license approval. In addition, the Food Processor Licensees’ freezers will be checked.

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**Co-packing under the WSDA Food Processor License**
The Poultry Products Inspection Act’s (PPIA) “exemption to the exemption” can be requested by a WSDA licensed facility to process birds from multiple producers (also known as co-packing). It states: “The facility used to slaughter or process the poultry is not used to slaughter or process another person’s poultry unless the Administrator of FSIS grants an exemption [PPIA Section 464(c)(3); Title 9 CFR 381.10(b)(2)].”

The term “exempt” means that certain types of poultry slaughter and processing facilities may qualify to operate without daily federal inspection or a grant of federal inspection. Such facilities are exempt from continuous bird-by-bird inspection and the presence of inspectors during the slaughter of poultry and processing of poultry products.

However, a facility operating under such an exemption must still comply with all other requirements of the PPIA and all facilities slaughtering or processing poultry for human use, including exempt operations, must produce products that are unadulterated or misbranded.

All poultry processed under any exemption of the PPIA and offered for sale must have a label with the producer’s name, producer’s address, and the statement, “Exempt P.L. 90-492.” If the poultry is processed by another facility operating under this exemption, the label must state that the bird was processed by that facility and distributed by the producer of the bird.

To request an exemption to the PPIA, contact the regional USDA Food Safety & Inspection Service District Office in Denver at (303) 236-9800 or [www.fsis.usda.gov](http://www.fsis.usda.gov).
Poultry Processing Equipment Lending Programs

In recent years, several new programs have emerged in Washington to lend poultry processing equipment to producers for a small fee. Most of these programs provide a large, thermostatically-controlled scalding tank, a drum picker or plucker and kill cones. In most cases, the producer is required to provide propane, water, electricity, and all other required equipment. Contact information for current Poultry Processing Equipment Lending Programs can be found below.

**Island, San Juan, Skagit, Snohomish, and Whatcom counties**
Northwest Agriculture Business Center
www.agbizcenter.org/business-services/processing-equipment-rental
419 South 1st St., Ste. 200
Mt. Vernon, WA 98273-2924
(360) 336-3727 or (888) 707-2021
info@agbizcenter.org
Contact: Sera Hartman

**Kitsap County**
Kitsap Poultry Growers Cooperative
www.kitsappoultry.com/equipment-rental/
Silverdale, WA
rental@kitsappoultry.com

**Mason County and surrounding counties**
Mason Conservation District (in partnership with WSU Mason County Extension)
www.masoncd.org
450 W. Business Park Rd.
Shelton, WA 98584
(360) 427-9436
ron@masoncd.org or ehaban@masoncd.org
Contacts: Ron Cummings or Erik Hagan

**Pierce County and surrounding counties**
Pierce Conservation District
www.piercecd.org/poultryprocess.html
5430 66th Ave East
Puyallup, WA 98371
(253) 845-9770 x104 or x 112
Contact: Mike or Chris

**Thurston County and surrounding counties**
Thurston Conservation District
www.thurstoncd.com/equipment-rental
2918 Ferguson St. SW, Building 1, Ste. A
Tumwater, WA 98512
(360) 754-3588
tcd@thurstoncd.com
Contact: Reception

**Whatcom County**
Whatcom Pastured Poultry Group
https://sites.google.com/site/whatcompasturedpoultry/
5050 Graveline Rd.
Bellingham, WA 98226
(360) 384-4821
whatcompoultry@gmail.com
Contact: Terry Maczuga

Mobile Poultry Processing Units

Mobile Poultry Processing Units (MPPUs) are allowed to operate in the state of Washington. They enable small producers to process poultry through a facility shared with other producers. The mobile unit must meet regulatory requirements for a WSDA licensed Food Processing facility. It
must be fully enclosed, however, killing and plucking can occur, under cover, outside of the unit. Each producer using the MPPU must be a licensed WSDA Food Processor which means they can process up to 19,999 birds, each, per year.

**Eastern Washington**

The first Mobile Processing Poultry Unit built in Washington was a joint project of the Community Agricultural Development Center (CADC) and Washington State University Stevens Country Extension. It currently serves Stevens, Ferry, Pend Oreille and Spokane counties. For more information, please contact Al Kowitz with CADC at (509) 499-1360 or akowitz@communityagcenter.org. Additional information, including a slide show and floor plans, is also available at [http://communityagcenter.org/processing/poultry-unit](http://communityagcenter.org/processing/poultry-unit).

In 2013, Slow Food Okanogan partnered with Pine Stumps Farms to obtain and renovate a Mobile Poultry Processing Unit. More information is available at [www.slowfoodokanogan](http://www.slowfoodokanogan) or [www.pinestumpfarms.com/meat.php](http://www.pinestumpfarms.com/meat.php) or by calling Carey Hunter and Albert Roberts at (509) 826-9492.

**Western Washington**

The Kitsap Poultry Growers Cooperative has their new Mobile Processing Poultry Unit available in summer of 2014. Please check their website at [www.kitsappoultry.com](http://www.kitsappoultry.com) for updates or email questions@kitsappoultry.com.

The Northwest Agriculture Business Center’s Mobile Processing Poultry Unit started operating in summer 2014 to serve Whatcom, Skagit, Snohomish and Island counties. Please contact Fred Berman for more details: (360) 336-3727 or fred@agbizcenter.org.

The national Niche Meat Processor Assistance Network (NMPAN) is an excellent resource for learning more about MPPUs: [www.nichemeatprocessing.org/mobile-unit-overview](http://www.nichemeatprocessing.org/mobile-unit-overview).

**USDA Inspected Poultry Processing Facilities in Washington**

USDA inspection is required for businesses that slaughter and process 20,000 or more birds per year and/or sell their birds outside of Washington State. Please contact the USDA Food Safety and Inspection Service for more information.

**USDA Food Safety & Inspection Service District Office (for Washington)**

Denver Federal Center, PO Box 25387, Building 45, Denver, CO 80225
(303) 236-9800 or [www.fsis.usda.gov](http://www.fsis.usda.gov)

The FSIS has a listing of USDA inspected plants online that is updated monthly. You can search for “poultry inspection directory” from the FSIS home page. You should find a “Meat, Poultry and Egg Product Inspection Directory.” However, finding plants that serve independent producers is extremely challenging. [www.fsis.usda.gov/regulations & policies/Meat_Poultry_Egg_Inspection_Directory/index.asp](http://www.fsis.usda.gov/regulations & policies/Meat_Poultry_Egg_Inspection_Directory/index.asp)
**Ratites and Squab**

Large birds such as ostrich, emu, and rhea (collectively known as “ratites”) and squab (pigeon) can be processed in USDA inspected facilities or facilities that are licensed by WSDA as a Food Processor. Processors licensed by WSDA as a Food Processor may slaughter 19,999 or less large birds or squab per year. These processors must apply to the USDA Food Safety and Inspection Service for exemption from inspection. In addition to standard product labeling requirements, each bird or package for sale must be marked or tagged, “Exempted under PL 90-492” and include the name and address of the processor. For more information on exemption requirements, please contact USDA FSIS, (303) 236-9800 or www.fsis.usda.gov.

**Selling and Labeling Certified Organic Poultry**

If any operation is planning to make organic claims (i.e., on a label, display signage, farm name, etc.) and it grosses over $5,000 annually on these products, it must become certified by an accredited certifying agency. In the Northwest most producers either certify with the WSDA Organic Food Program or Oregon Tilth. In addition, Oregon’s Department of Agriculture is now accredited to do organic certification.

For poultry producers who process their own birds and want to sell chicken labeled “Organic Chicken” (or turkey or duck, etc.), they need to become both a certified organic producer and a certified organic processor. For poultry producers who have an organic certification and process their birds at a certified organic licensed slaughter facility, then they are also allowed to label their product “Organic Chicken” (or turkey or duck, etc.).

Another option is to label the poultry “organically raised.” In this situation, the grower must be a certified organic producer, but he or she does not need to be a certified organic processor. They cannot make organic claims on the processing of their products, but they can make claims to reflect the organic production methods employed when raising the animals.

<table>
<thead>
<tr>
<th>Organic Label</th>
<th>Organic Certifications Required</th>
</tr>
</thead>
<tbody>
<tr>
<td>“organic chicken”</td>
<td>Must be raised by a certified organic producer AND processed by a</td>
</tr>
<tr>
<td></td>
<td>certified organic processor</td>
</tr>
<tr>
<td>“organically raised”</td>
<td>Must be raised by a certified organic producer</td>
</tr>
</tbody>
</table>

Please contact the WSDA Organic Food Program to discuss your plans before you start advertising or labeling anything as “organic.” They can be reached at (360) 902-1805, organic@agr.wa.gov or via www.agr.wa.gov/FoodAnimal/Organic.

**Health Department Requirements for Selling Poultry**

All producers who are direct marketing poultry will need to find out what permits are required by the local health jurisdiction where they will be selling poultry. So, if you are selling in Seattle, you will need to check with Seattle-King County Public Health; in Tacoma, it is Tacoma-Pierce County Public Health. In most other areas, the local jurisdiction will be the county health department. In Spokane, it is the Spokane Regional Health District. In all, there are 37 local health jurisdictions in Washington: www.doh.wa.gov/AboutUs/PublicHealthSystem/LocalHealthJurisdictions.aspx.
While all local health jurisdictions adopt the same “Washington State Retail Food Code,” how the permitting structure, fees and inspections are set up vary. In addition, the local health jurisdiction may add requirements beyond the Retail Food Code. Typically, the food permits are in the environmental health division of the health department.

**Farmers Markets**

In general, the Retail Food Code considers farmers markets to be a “Temporary Food Establishment.” The local health jurisdiction permits and inspects all retail operations including farmers markets. In turn, farmers markets require that poultry vendors have the WSDA Food Processor License and all local permits needed in that county.

Producers should check with the farmers market manager and health department early on to find out what is required. Questions to ask your local health jurisdiction include:

- What permit(s) are required for producers to sell poultry at farmers market. In Seattle-King County, a “Limited Farmers Market Temporary Permit” is required to sell poultry.
- Are fresh poultry sales allowed? Or does all poultry need to be frozen?
- What temperature needs to be maintained?
- Can producers use coolers or is mechanical refrigeration required? If refrigeration or a freezer is needed, be sure to ask the market manager about the electricity and voltage available at the market site.
- Is a separate permit required for each market site or each day?
- How much does the permit cost? Prices range from $25.00 to $500 per season.
- When are permits due?

**Helpful Resources on Poultry Processing**

- American Pastured Poultry Producers Association: [www.apppa.org](http://www.apppa.org)
- Featherman Video Demos: [www.featherman.net/videodemos.html](http://www.featherman.net/videodemos.html)
- National Sustainable Agriculture Information Service: [www.attra.ncat.org](http://www.attra.ncat.org)
- Niche Meat Processors Assistance Network: [www.nichemeatprocessing.org](http://www.nichemeatprocessing.org)
- Sustainable Poultry Network: [www.sustainablepoulnrynetwork.com](http://www.sustainablepoulnrynetwork.com)
- Sustainable Poultry: [www.sustainablepoultry.ncat.org](http://www.sustainablepoultry.ncat.org)
- Photos and designs for movable poultry cages (chicken tractors)
- WSU Small Farms: [www.smallfarms.wsu.edu/animals/poultry.html](http://www.smallfarms.wsu.edu/animals/poultry.html)
- WSDA Farm Wisdom Video Series: [www.agr.wa.gov/marketing/smallfarm/managerisk.aspx](http://www.agr.wa.gov/marketing/smallfarm/managerisk.aspx)
- Poultry Processing Rental Equipment
- WSDA Licensed Poultry Processing Facilities
- WSDA Food Safety Program: [www.agr.wa.gov/FoodAnimal/FSP](http://www.agr.wa.gov/FoodAnimal/FSP)
Recommended Fact Sheets

4. Licensing
19. WSDA Food Processor License and Facilities
23. Selling Beef, Pork, Sheep, Goat, and Other Meat
26. Selling Eggs
36. Selling Rabbit Meat

For further information, to provide comments, or suggest a resource to add to this fact sheet, please email smallfarms@agr.wa.gov or call (360) 902-2888.