



STATE OF WASHINGTON

DEPARTMENT OF AGRICULTURE

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September 1, 2009

TO: Grain Inspection Program Customers

FROM: Randy Deike, Program Manager
Grain Inspection Program

SUBJECT: USDA, APHIS Administrative Fees for Phytosanitary Certificates

Please be aware that the United States Department of Agriculture, Animal and Plant Health Inspection Service (USDA, APHIS) will begin phasing in the administrative fees shown below for all phytosanitary certificates in October. These fees are in addition to any fees and/or charges currently assessed for phytosanitary certification services.

Effective October 1, 2009 all Washington State Department of Agriculture (WSDA) programs that issue phytosanitary certificates outside of the Phytosanitary Certificate Issuance and Tracking System (**PCIT**) will be required to assess, collect, and remit to USDA, APHIS the **non-PCIT** fees shown below for each certificate issued. Any certificate that is re-issued due to errors made by the applicant is also subject to the administrative fees. There is no administrative fee for certificates re-issued due to errors made by the Authorized Certification Official (ACO).

The administrative fees for phytosanitary certificates generated using **PCIT** are billed directly to the applicant by APHIS and are one-half the **non-PCIT** rate.

USDA Fee Effective October 1, 2009 – PCIT/ \$3.00, non-PCIT/ \$6.00

USDA Fee Effective October 1, 2010 – PCIT/ \$6.00, non-PCIT/ \$12.00

WSDA encourages applicants to take advantage of **PCIT**. Information and access to **PCIT** is available at https://pcit.aphis.usda.gov/pcit/faces/pcit_signIn.jsp.

To sign up, click on "New to PCIT? Click here." at the upper right on the webpage. In addition to this information, your local WSDA Grain Inspection office will provide, on request, a brief PowerPoint presentation that explains the **PCIT** process.

The following USDA, APHIS staff members are also available to answer questions and provide assistance:

Robert M. Bishop at 206-592-9216

Dr. Paul McCarthy at 509-249-5568

Please feel free to contact them with your questions.