



## Preparing for WSDA Pesticide and/or Structural Pest Inspector Exams

*This fact sheet provides information on preparing for WSDA pesticide and structural pest inspector exams. If you have any questions prior to your exam date, please contact Pesticide Licensing, (877) 301-4555 or [license@agr.wa.gov](mailto:license@agr.wa.gov).*

### Before the exam session

- Determine the license type(s) you need. Consult page 2 of the WSDA *Pesticide/Pest Inspector Licensing Fact Sheet* at <http://agr.wa.gov/FP/Pubs/docs/Form4375.pdf> for a list of license types and fees.
- Determine the exams you need to take. Definitions of exam categories are found on pages 3-4 of the licensing fact sheet (see above).
- Obtain and study the applicable WSU exam study manual and/or attend a WSU Pre-license Shortcourse. Information on ordering manuals and available courses can be found at <http://pep.wsu.edu>.
- If you are not registered for a pre-license course, contact WSDA to make a reservation for a testing session. Testing times and locations are detailed at <http://agr.wa.gov/PestFert/LicensingEd/Licensing.aspx>.
- Allow 1 - 2 hours per exam. Be prepared to pay for your license(s) on the day of testing. In addition, there is a \$25 fee each time you test. Payment will be collected upon checkout.

### Day of testing

- Cell phones and study materials are prohibited so please leave them in your vehicle.
- Picture identification is required at the time of testing.
- Be on time. Exam instructions begin promptly at the designated starting time.
- All you need to bring to the test session is a picture ID, your \$25 testing fee and your license application fee.
- You must follow all WSDA testing policies. The exam proctor will review many of these; a complete list is found on the back of the yellow colored scoresheet that is provided at the time of testing. You are not permitted to take any notes, copy the work of another tester, talk to another tester during the exam session or remove any test information.
- Only short, emergency restroom breaks are allowed. When taking an emergency restroom break, you are prohibited from talking to anyone, including on a phone, and referring to your study material.

### Checking out

- Wait until you complete all your exams before checking out. Return all exam materials (exams, forms, pencil, payment, conversion sheet and calculator) to the WSDA exam proctor.
- If you are taking WSDA exams at the conclusion of a WSU Prelicense Shortcourse, the fee you paid to WSU **DID NOT** pay for the WSDA license fee. The WSDA testing and license fees are a separate payment that is due at the time of testing. **Payment must be check (payable to "WSDA"), or cashier's check/money order. WE DO NOT ACCEPT CASH, CREDIT OR DEBIT CARDS.**

### After the exam session

- Scores will be mailed within 10 working days. Under no circumstances, will scores be released over the telephone, directly to an examinee.
- After a second, third, or fourth failure, there is a mandatory 14-day waiting period between exam retakes. After the fifth failure, applicants must wait 60 days before retesting. Test scores for paying applicants will be retained at our Olympia office for the year of testing, plus one additional year.