

# Customer Inventory Form Instructions

**It is advisable to save the form as a separate file and return it as an attachment.**

The customer inventory form provides planning information for WSDA and the hazardous waste contractor. The active ingredient(s), total amount and container information are especially important. WSDA becomes the legal owner (generator) of the pesticide before it becomes a waste pesticide. WSDA is the only generator listed on all hazardous waste documents. Your name will ***not*** be on the manifest or on any documents sent to the disposal facility or to the hazardous waste contractor. The form can be printed and used for gathering information in your storage area. That information can then be typed into the form and emailed back to WSDA.

If you have any questions or comments regarding the form please feel free to contact any of the following:

Waste Pesticide Disposal	(360) 902-2056	<a href="mailto:wastepesticide@agr.wa.gov">wastepesticide@agr.wa.gov</a>
Matt Densley	(360) 902-2179	<a href="mailto:mdensley@agr.wa.gov">mdensley@agr.wa.gov</a>
Denise Curette	(360) 902-1941	<a href="mailto:dcurette@agr.wa.gov">dcurette@agr.wa.gov</a>
Joe Hoffman	(360) 902.2048	<a href="mailto:jhoffman@agr.wa.gov">jhoffman@agr.wa.gov</a>
Mike McCormick	(509) 961.4605	<a href="mailto:mmccormick@agr.wa.gov">mmccormick@agr.wa.gov</a>

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[To fill out your form electronically](#)

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[Sample Form](#)

[Blank Customer Inventory Form](#)

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## **To fill out your form electronically:**

Open the inventory form, download and save to your home drive. To move through the form, use your Tab key, ***NOT*** your Enter key. Using the Enter key interferes with the alignment of the form. If you do hit the Enter key, please use your Undo function to return the form to its original formatting. If you do not want to use your Tab key to move through the fields, you may step through each field by placing your cursor on a text field with your mouse or by using your arrow keys.

After you enter data in the last column of a row (CONDITION), click on your Tab key to go to the start of the next row to create a new row. You may create as many new rows and pages as needed for your inventory. Your text will wrap inside each cell so the amount of text entered into each cell is not limited.

Please fill out the form as completely as possible and email the completed form back to WSDA at [wastepesticide@agr.wa.gov](mailto:wastepesticide@agr.wa.gov).

## **DESCRIPTION OF FORM FIELDS:**

**Name and Address:** List your name, business name, mailing address, telephone number (home / work / fax / cell, if you have them), email, best time to contact you and the county where the pesticides are stored.

**Good Agricultural Practices (GAP):** Indicate whether any pesticides you are disposing of are a result of needing farm GAP certification.

**Bags:** WSDA will send you clear plastic overpack bags at no charge so you may safely handle or transport any damaged or leaking containers and those made out of paper or glass. Please mark how many of each size you need.

Paper bags, plastic containers in poor condition, and glass bottles will need to be bagged. If a plastic container is not leaking and is in good condition it does not need to be bagged. Only items that are duplicates of the same pesticide may be bagged together. For example, you can put 4 x 2 lb paper bags of Plictran together in one plastic bag. Do not combine different pesticides in the same plastic bag. To seal the plastic bag, twist the top of the plastic bag tight then use the supplied wire ties or duct tape.

Properly bagging pesticides is important for safe storage and transport. If the provided bags are inadequate to transport your pesticides safely, please contact WSDA for assistance.

**Name of Product:** The name of the product on the label. Examples: Fred's Diazinon 50, Pramitol 25E, Weed -B-Gon, Lorsban 4E, etc. If you do not know what is in the container, list UNKNOWN as the product name.

**Manufacturer:** The name of the company making the product. Examples: Miller, Ortho, Fred's Chemicals, Dow, etc.

**Active Ingredient(s):** This is usually found on the front panel of the label.

Many active ingredients (A.I.s) have a short common name. Example: The A.I. for Fred's Diazinon 50 reads: **Diazinon: O,O-diethyl O-(2-isopropyl-6-methyl-4-pyrimidinyl) phosphorothioate.** Diazinon is the common name and is all we need on the form. Some active ingredients (A.I.s) do not have common names or they are not printed on the label. In this case we will want the full chemical name. Please include all chemicals listed under the A.I.s. Items such as xylene, methanol and petroleum distillate are also important. If you do not know what is in the container, list UNKNOWN as the A.I.

**EPA Reg. # or USDA #:** This is on the label, usually in fairly small print. Normally it is below the active ingredient (A.I.) statement or near the manufacturer's address. It may also be located near the bottom of the label. Example: The EPA Reg. No. for Fred's Diazinon 50 is 99999-215-100 and is located below the A.I. statement. Pesticides manufactured in the 1950's and 60's do not have an EPA Reg. No., but should have a USDA Reg. No. Pesticides older than 1950 and adjuvants do not have a Reg. No. Do not confuse the Reg. No. with the establishment (Est.) number. The Est. No. will have a state abbreviation (WA, OR, ID, etc.). We do not need the establishment number.

**Total Amount:** The total amount of material in all the containers per line (row).

Examples: 20 pounds, 19 gallons, 1 quart, etc.

**Form:** Mark whether it is a liquid, dry or pressurized formulation. Mark gas for aerosol cans, pressurized canisters and cylinders.

### **Container Information:**

**How many, size and type:** Examples are 5 gal. metal can, 2 x 50 lb. bags, 1 gal. poly jug, 1 pint glass bottle, etc.

**Condition:** Please indicate whether the container is in good or poor condition.

**SAMPLE LABEL:**

**Product Name**

**Fred's Diazinon 50W  
Insecticide**

For Agricultural or Commercial Use Only

For control of certain insects and mites on fruits, nuts, vegetables, field crops, lawns, and ornamentals. For specific pests, refer to use directions

***This product must not be used on golf courses and sod farms.***

Active Ingredient:

**Diazinon:** O,O-diethyl O-(2-isopropyl-6-methyl-4-pyrimidinyl) phosphorothioate . . . . . 50 %

Inert Ingredients: . . . . . 50 %

Total . . . . . 100 %

**EPA Reg. No. 99999-215-100**

EPA Est. 99999-WA-1

Fred's Diazinon 50W is a wettable powder.

**KEEP OUT OF REACH OF CHILDREN.**

**WARNING / AVISO**

**PRECAUCION AL USUARIO:** Si usted no lee ingles, no use este producto hasta que la etiqueta haya sido explicado ampliamente.

See additional precaution statements at end of booklet.,

See directions for use inside booklet.

**Fred's Chemicals, Inc.**

Pesticide Division

Fife, WA 98424

**Active Ingredient**

**Manufacturer**

**EPA Reg. No.**

**25 Pounds**  
U.S. Standard Measure

**SAMPLE FORM (Pages 1 & 2)**



Washington State Department of Agriculture  
**CUSTOMER INVENTORY**  
 Waste Pesticide Identification and Disposal Program

Page 1 of 2

Id:
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Name

Customer: Fred Walker  
 Business: Fred's Fruit Farm

Mailing Address

Street: 27546 Strawberry Way SE  
 PO Box:  
 City, State: Yelm, WA  
 Zip: 98957  
 County: Thurston

Telephone Number

Home: 360-555-1111  
 Work: 360-555-2222  
 Fax: 360-555-3333  
 Cell: 360-555-4444

Email: [fwalker@aol.mailz](mailto:fwalker@aol.mailz)

Best Time to Evenings 6 – 8 p.m.

Contact:  
 (Days/Eves – Time)

Do you need on-site assistance?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Do you need to dispose of pesticides as a result of needing GAP certification?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

CLEAR PLASTIC OVERPACK BAGS	
For Container Sizes of:	# Required
Pints / Quarts or 1 lb. bag	
1 gallon or 5 lb. bag	2
2.5 gal or 10 lb. bag	1
5 gal or 20 lb. sack	1
Over 5 gal or 50 lb. sack	

<p><b><u>WSDA Mailing Address:</u></b>                  Waste Pesticide Disposal Program                  Washington State Department of Agriculture                  PO Box 42589                  Olympia WA 98504-2589</p> <p><b><u>QUESTIONS?</u></b>                  Voice: (360)902-2056                  E-mail: <a href="mailto:wastepesticide@agr.wa.gov">wastepesticide@agr.wa.gov</a>                  Fax: (360)902-2093                  TTY: 1-800-833-6388</p>	<p><b>DEPARTMENT USE ONLY</b></p>
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**SAMPLE FORM (Page 2)**

CC # (WSDA Use Only)	NAME OF PRODUCT	MANUFACTURER	ACTIVE INGREDIENT(S)	EPA Reg. # (or) USDA #	TOTAL AMOUNT (lbs or gals)	FORM			CONTAINER INFORMATION How Many, Size & Type	CONDITION	
						L	D	G		Good	Poor
	Fred's Diazinon 50W	Fred's Chemical	Diazinon	99999-215-100	20 lbs.		X		1 x 25 lb. opened paper bag		X
	Plictran 50% WP	Ortho	Cyhexatin	239-2414	7 lbs.		X		4 x 2 lb. paper bags, one bag opened	X	
	DDT 50% WP	Miller	DDT	USDA # 802-9	3 lbs.		X		3 x 1 lb. paper bags		X
	Lorsban 4E	Dow	Chlorpyrifos, Xylene	62719-220	19 gal.	X			30 gal. steel drum		X
	Brom-O-Gas 2%	Great Lakes Chemical Corporation	Methyl Bromide, Chloropicrin	5785-42	1 lb			X	1 x 1 lb metal pressurized canister	X	
	Unknown		Unknown		5 lbs		X		1 x 5 lb bag		X