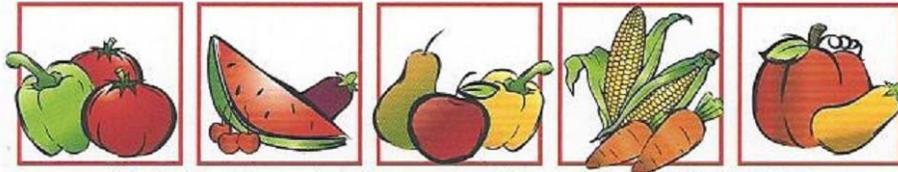


IMPERIAL'S GARDEN



3.12.2 Field Policies

- Hands are to be washed and sanitized before commencing work and break, also after break and when work is completed.
- No children or infants are allowed in the fields
- No animals are allowed.
- No food within 20 feet of the product field.
- No drugs, alcohol or tobacco use:
 - I. **Use of any of these substances in the product field will be terminated immediately.**
- No jewelry or clothing with little rocks is to be worn during harvest or general field work.
- Harvesters are not permitted to use cell phones unless:
 - I. Emergency
 - II. Call foremen or managers of possible food safety
- When items are dropped on the floor they are to be discarded.
- Do not pick decayED vegetables
- Employees will stay at their designated area of operations.
- Produce boxes, lugs and bins are only used for produce
 - No cross contamination
 - Mark "X" on unused cases
 - Non-solid plastic bins are used only for produce
 - Boxes and lugs must be on a pallet at all times
- When evidence of animal intrusion is discovered by an employee it must immediately be reported to management so the proper actions can be taken.
 - I. Corrective Actions for Animal presence in order:
 1. Contact foremen
 2. Foremen will veer the animal outside the product field and ensure it does not come back to the product field.
 3. If the animal seems dangerous to veer away foremen will contact Animal Control (509)-575-6038 and notify managers and owners.
 - II. Corrective Actions for fecal matter, deceased animals, or any other in order:
 1. Contact foremen

2. Foremen will mark the area with markings. (5 feet radius away from the matter)
3. Remove the matter with proper protective gear so that no further contamination will be on the field and product.
4. He/she will notify Food Safety Manager or Owner.
5. Owner, Management and foremen will evaluate the area.