



STATE OF WASHINGTON

DEPARTMENT OF AGRICULTURE

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September 1, 2009

**TO:** Fruit and Vegetable Advisory Board and Other Industry Members

**FROM:** Jim Quigley, Program Manager  
Fruit and Vegetable Inspection Program

**SUBJECT: Federal Phytosanitary Administrative Fee**

The administrative fee for issuing federal phytosanitary certificates will go into effect on October 1, 2009, according to information received from the United States Department of Agriculture, Animal and Plant Health Inspection Service (USDA, APHIS). This fee is mandated by USDA and collected by Washington State Department of Agriculture (WSDA). This means if your firm requests an export inspection and the issuance of a federal phytosanitary certificate, there will be an additional administrative fee *added* to each phytosanitary certificate.

The added administrative fee for issuing a phytosanitary certificate will be based on whether or not your firm is using the electronic Phytosanitary Certificate Inspection and Tracking (PCIT) program or if Washington State Department of Agriculture (WSDA) issues the document. WSDA supports and encourages industry's use of the federal PCIT program, as it is a significant savings to the applicant requesting the document. The United States Department of Agriculture fees are shown below:

<i>USDA Fee Effective October 1, 2009</i>	<u>Using PCIT</u>	<u>Not Using PCIT</u>
	\$3.00	\$6.00 (WSDA issues the document)
<i>USDA Fee Effective October 1, 2010</i>	<u>Using PCIT</u>	<u>Not Using PCIT</u>
	\$6.00	\$12.00 (WSDA issues the document)

For information regarding the PCIT program, you can contact the United States Department of Agriculture, Animal and Plant Health Inspection Service (USDA, APHIS) at the following link:

- [https://pcit.aphis.usda.gov/pcit/faces/pcit\\_signIn.jsp](https://pcit.aphis.usda.gov/pcit/faces/pcit_signIn.jsp). To sign up to use the PCIT program, click on the link just under the log-in button: "New to PCIT? Click here."
- USDA, APHIS staff members are available to answer questions and provide assistance: Robert M. Bishop at 206-592-9216 or Dr. Paul McCarthy at 509-249-5568.

If you have any additional questions, please feel free to contact your local Washington State Department of Agriculture Fruit and Vegetable Inspection office for further assistance. Thank you.