



Washington State Department of Agriculture

DISCLAIMER: THE WASHINGTON STATE DEPARTMENT OF AGRICULTURE (WSDA) IS NOT RESPONSIBLE FOR SETTINGS ON YOUR COMPUTER. PLEASE DO NOT MAKE ANY CHANGES TO YOUR SYSTEM WITHOUT CONSULTING WITH YOUR COMPANY'S MANAGEMENT AND/OR IT STAFF. WE OFFER THE FOLLOWING SUGGESTED SETTINGS TO ASSIST YOU, FOR THIS SITE ONLY. USE AT YOUR OWN DISCRETION.

This site uses pop-up windows to display a completed certificate for printing. This site will not work correctly if you have blocked pop-up windows using your browser, a browser toolbar, or other third party security tool. There are countless ways for blocking pop-ups and in no way are these instructions all-inclusive. It is impossible for WSDA to know individual browser configuration and settings, or what pop-up blocker you are using. In many cases, we find that users are using more than 3 pop-up blockers at any given time. You must set all your pop-up blockers to allow pop-ups from this site.

Further, this site provides data downloads and reports in .pdf or .csv format. In order for this to work properly, you must set your browser to allow downloads from this site and you'll need to download and install [Adobe Reader](#) (free).

This site also uses JavaScript. If you do not have your browser security settings set to "Enable" for Active Scripting, you will receive this message when you attempt to Login:

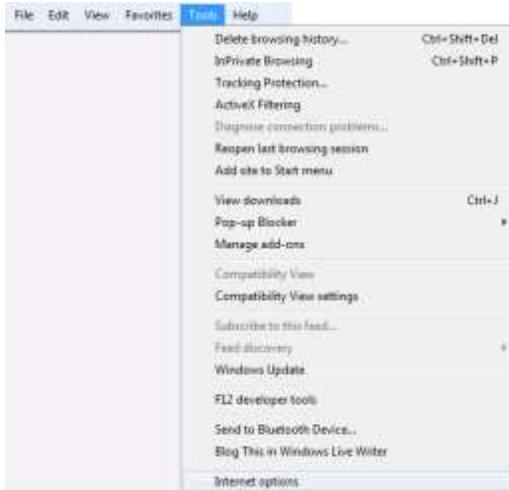
A screenshot of a web browser error message. At the top left is the WSDA logo with the text 'WASHINGTON STATE DEPARTMENT OF AGRICULTURE' and 'Certificate of Compliance Program'. The main text of the message reads: 'Javascript is required for use with this website. Please enable javascript and try again. If you need assistance, please consult with your company's IT staff.' Below this text are two links: 'Suggested Browser Settings' and 'Try Again'. At the bottom left of the screenshot is a smaller version of the WSDA 100 YEARS logo.

If you see the above message, you will need to [enable active scripting](#) for this site.

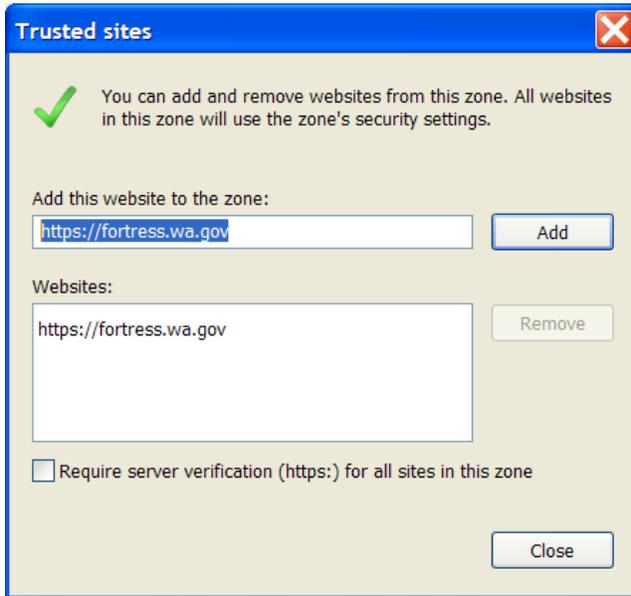
Suggested Browser Settings:

First, add <https://fortress.wa.gov> to your “Trusted Sites”:

Open Internet Explorer, select Tools from the top menu bar, and scroll down to Internet Options. Select the “Security” tab. In the “Select a zone to view or change security settings” section, click on “Trusted sites” and then click on the “Sites” button.



Type <https://fortress.wa.gov> into the “Add this website to the zone:” section and then click the add button



Click the “Close” button.

Next, you need to allow downloads from this newly trusted site.

Click the “Custom Level” button



Scroll down the list until you see “Downloads” and select “Enable” for File Download.



Click OK and OK again. Close your browser. Open it back up and login to the site:

<https://fortress.wa.gov/agr/fa2/fa2net/Login/Login.aspx>

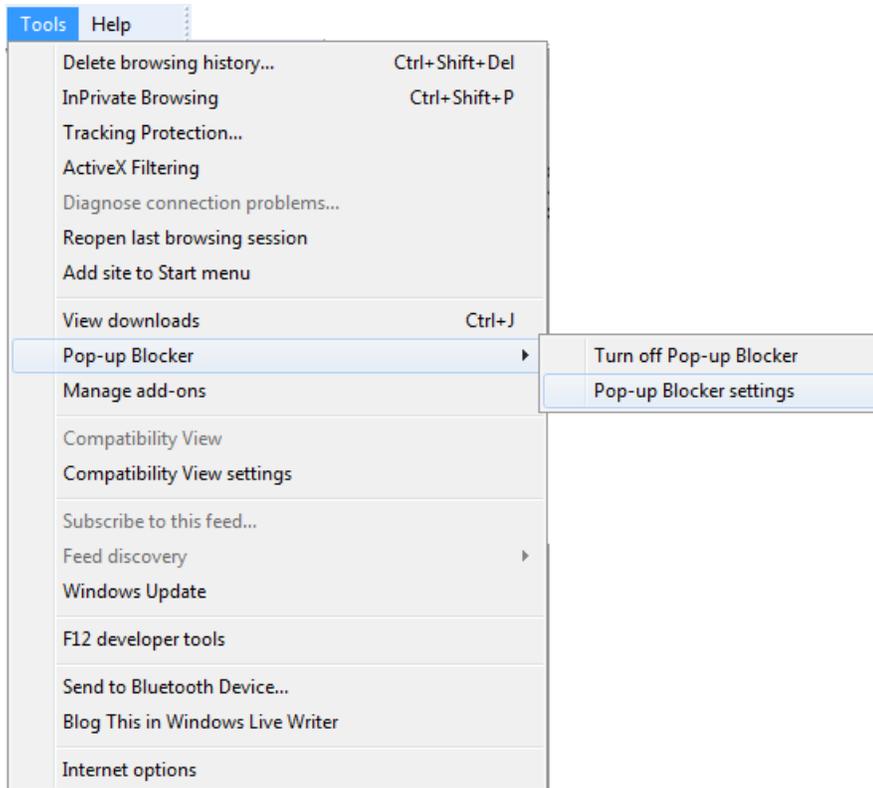
Pop-Up Blocker Settings:

If you are using Internet Explorer:

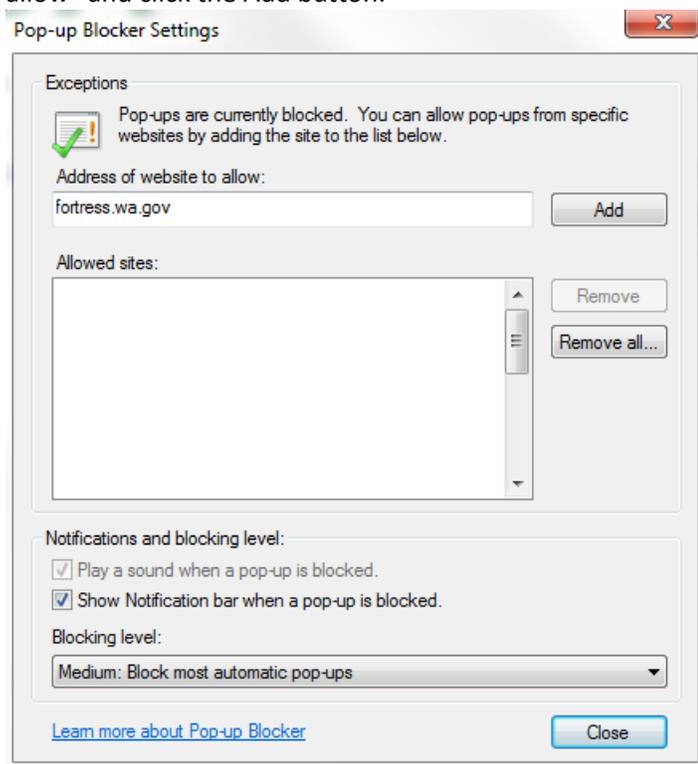
1. Open Internet Explorer
2. Select “Tools” from the menu.



3. Select Pop-up Blocker and hover your cursor over the little arrow to reveal the fly-out menu



4. Click Pop-up Blocker Settings.
5. In the Pop-up Blocker Settings window, type **fortress.wa.gov** as the "Address of Web site to allow" and click the Add button.



6. Click the "Close" button to close the Pop-up Blocker Settings window.
7. Close Internet Explorer.
8. Reopen Internet Explorer, navigate back to the login page:
<https://fortress.wa.gov/agr/fa2/fa2net/Login/Login.aspx>
9. Login
10. Create a new certificate, submit it. You should now see the new window open containing your certificate, with the document number, for printing.

If you do not get the new window displaying your completed certificate after submitting it, you most likely have one or more third-party tool(s) blocking pop-ups. Every toolbar you have installed will need to be set to allow pop-ups from **Fortress.wa.gov**. Consult each individual third-party application for specific instructions on how to allow pop-ups.

If you are using Firefox:

1. On Windows, open the Options dialog under the Tools menu. On Macintosh, open the Preferences dialog under the Firefox menu.
2. Click the Web Features icon on the left.
3. Here you should see a checkmark next to the option to block popup windows. Click the Allowed Sites button to the right of it.
4. Type **fortress.wa.gov** as the "address of web site," then click the Allow button
5. Click OK in the Allowed Sites screen, and then click OK again for the Options/Preferences screen.

If you are still not able to access the printing certificate, you may have a third-party tool blocking pop ups.

If you are using Safari:

1. Open the Safari menu.
2. Here you should see the Block Pop-up Windows option checked. Click to uncheck.

If you are still not able to access the printing certificate, you may have a third-party tool blocking pop ups.

Third-party popup blockers:

There are a multitude of third-party pop-up blockers that could be affecting your ability to use this site. The basic steps are:

1. Determine what pop-up blocker you are using
2. Locate the settings option and set the tool to allow pop-ups for **fortress.wa.gov**

Here are some common third-party pop-up blockers:

- Google Toolbar
- Yahoo! Toolbar
- MSN Search Toolbar
- Norton Internet Security

- Ask.com
- Bing Toolbar