





### Site Application

#### 4. Site Location – Legal Description of Location

Street Address: \_\_\_\_\_

Township, Range, Section: \_\_\_\_\_

Please provide detailed directions to the site for which you are seeking certification from the nearest town or highway: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

#### Section B. Site History

1. Do you own this site?  Yes  No (if no, answer the following)

1a. If you don't own this site, provide the name and contact information for the land owner: \_\_\_\_\_

\_\_\_\_\_

1b. Describe the details of the lease (if verbal lease) OR attach a copy of the lease agreement: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. Has this site been previously or is it currently certified for organic management?  Yes (if yes, answer the following)  No

2a. Farm business name certified: \_\_\_\_\_

2b. Certification agency and number: \_\_\_\_\_

2c. Site name and number as listed on the certificate: \_\_\_\_\_

3. What date did you start making the day-to-day production decisions for this site? \_\_\_\_\_  
(month / date / year)

3a. For US and International Organic Certification, have other producers managed this site in the last 3 years?  Yes  No  
*If yes, complete #4 for previous 3 years & have previous manager(s) of this site complete and sign a Previous Land Use Declaration.*

3b. For 2<sup>nd</sup> Year Transitional Certification, have other producers managed this site in the last 2 years?  Yes  No  
*If yes, complete #4 for previous 2 years & have previous manager(s) of this site complete and sign a Previous Land Use Declaration.*

3c. For 1<sup>st</sup> Year Transitional Certification, have other producers managed this site in the last year?  Yes  No  
*If yes, complete #4 for previous year & have previous manager(s) of this site complete and sign a Previous Land Use Declaration.*

4. Previous Producer / Manager(s) of this Site Name & Phone Number	Time Period Under Previous Producer	
	From Date:	To Date:





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#### Section C. Site Map & Risk Assessment

- Submit a site map that meets the following requirements:
  - Map size must not exceed 8-1/2 X 11 inches in size and must be large enough to be clearly understood.
  - Write the farm business name, county, site name, legal location description and total acreage of site on the map.
  - Accurately show the borders, shape and size of the site.
  - Clearly indicate areas that separate your site from other land use such as roads, canals, fences and open land.
  - Clearly label all adjacent land use and borders at risk of contamination with prohibited materials.
  - Use the following symbols to indicate specific areas on the site map:



Site Border: \_\_\_\_\_

Border at risk: XXXXXXXX

*Note: see attached hand-drawn map example. Computer generated maps also accepted if map requirements are met.*

- Have you notified your neighbors that this site is in organic production?  Yes  No
- How are site boundaries clearly identified? \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

4. Evaluate all borders of your site for risk of contamination with prohibited materials from neighboring lands:

Describe all borders & adjacent land use	Identify potential risks (drift, irrigation system, road sprays, etc.)
<b>Example:</b> <i>Northwest border (~300' N border &amp; 150' W border) adjacent to conventional potato farm managed by farmer jane.</i>	<i>Close proximity to conventional field using prohibited materials.</i>

- Specify your risk prevention strategies and buffer management plan for the borders at risk: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

I attest that the information provided is true and accurate:

\_\_\_\_\_  
 Signature of current site grower / producer

\_\_\_\_\_  
 Date



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## Site Application

Example Site Map:

See pdf for attaching to electronic form for web site & program manual

See hardcopy for printing application packets