



Washington State Department of Agriculture  
 Organic Food Program  
 PO Box 42560; 1111 Washington Street SE  
 Olympia, WA 98504-2560  
 (360) 902-1805  
 organic@agr.wa.gov

## ORGANIC OPERATOR AGREEMENT

BUSINESS NAME:		UNIFIED BUSINESS IDENTIFIER (UBI) NUMBER	
BUSINESS INFORMATION (PLEASE CHECK APPROPRIATE BOX):			
<input type="checkbox"/> INDIVIDUAL (SOLE PROPRIETORSHIP)			
<input type="checkbox"/> INDIVIDUAL "DOING BUSINESS AS:"			
<input type="checkbox"/> EDUCATIONAL INSTITUTION / PUBLIC INSTITUTION			
<input type="checkbox"/> GENERAL PARTNERSHIP. LIST NAMES OF THE OWNERS OR PARTNERS:			
<input type="checkbox"/> LIMITED LIABILITY COMPANY (LLC)			
NAME OF REGISTERED AGENT:			
ADDRESS OF REGISTERED AGENT:			
PRIMARY PHONE NUMBER FOR REGISTERED AGENT:		EMAIL ADDRESS FOR REGISTERED AGENT:	
<input type="checkbox"/> CORPORATION. PLEASE COMPLETE THE SECTION BELOW.			
PRESIDENT:		VICE PRESIDENT:	
SECRETARY:		TREASURER:	

### Organic Operator Agreement

(The person signing the Organic Operator Agreement must be authorized to represent the business.)

I, \_\_\_\_\_, as an authorized representative of  
 [Business Name] \_\_\_\_\_ depose and say that I will:

1. Fully comply with all applicable organic production and handling regulations in accordance with Title 7 CFR Part 205 National Organic Program Rule and Washington State Chapter 16-157 WAC Organic Food Standards and Certification.
2. Establish, implement, and update annually an organic production or handling system plan that will be submitted to WSDA Organic Food Program.
3. Supply WSDA Organic Food Program with all information required to verify compliance with the National Organic Program Rule.
4. Permit on-site inspections with complete access to the production or handling operation, including noncertified production and handling areas, structures, and offices by WSDA Organic Food Program. These inspections may be announced or unannounced at the discretion of WSDA Organic Food Program or as required by the Administrator of the National Organic Program.
5. Maintain all records applicable to the organic operation for not less than five (5) years beyond their creation.
6. Allow authorized representatives of WSDA Organic Food Program, or the Secretary of Agriculture access to these records under normal business hours for review and copying to determine compliance with the National Organic Program Rule.
7. Submit to WSDA Organic Food Program the applicable fees as described on the most current fee schedule.
8. Immediately notify WSDA Organic Food Program about any application, including drift, of a prohibited substance to any field, production unit, site, facility, livestock, or part of an operation.
9. Immediately notify WSDA Organic Food Program of any change in our certified operation or portion of it that may affect its compliance with the National Organic Program Rule.

SIGNATURE OF AUTHORIZED REPRESENTATIVE:		DATE:	
PRINT NAME		JOB TITLE:	