



## ORGANIC CERTIFICATION APPLICATION PACKET – NEW PROCESSORS

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*Note: Complete the New Coffee Application Packet if you are a coffee roasting facility instead of this application packet.*

#### 1. GENERAL INFORMATION

- Organic Rules and Regulations
- Guide to Organic Certification

#### 2. APPLICATION FORMS

- Application for Organic Certification and Organic Operator Agreement (AGR 2265)
- Organic Processing System Plan (AGR 2711)
- Organic Product Summary – New Processors (AGR 2713)

#### 3. FEE FORMS

- Processor Fee Form (AGR 2258)
- Cost Share Program Application (AGR 2182)
- W-9 Form
- Statewide Vendor Registration & Payment Options Form (SWV00)

E-forms are also available for download from our website:  
<http://agr.wa.gov/foodanimal/organic>

If you choose to complete forms electronically please print and mail them to our office along with your fee.

#### 4. NEW PRODUCT FORMS - *Complete these forms for EACH product you wish to have certified.*

- Instructions for New Products Seeking Organic Certification (AGR 2301)
- Multi-Ingredient Product Formulation Form (AGR 2178)
- Non-organic Ingredient Affidavit (AGR 2252)
- Commercial Availability Record – Ingredients (AGR 2251)



#### SEND CERTIFICATION RENEWAL FORMS AND FEE TO:

Washington State Dept of Agriculture  
Attn: Organic Food Program  
PO Box 42560 (US Mail)  
1111 Washington Street SE (Private Courier)  
Olympia WA 98504-2560

If you have questions please contact the Organic Food Program at (360) 902-1805  
Email: [organic@agr.wa.gov](mailto:organic@agr.wa.gov).