



SITE APPLICATION

**WSDA must receive site applications at least 3-1/2 months before harvest of first crop.
 Late applicants may apply for expedited certification services at an additional expense.**

FARM BUSINESS NAME:	CERTIFICATION NUMBER (RENEWAL APPLICANTS):
GROWER / PRODUCER NAME:	FARM LOCATION (COUNTY/STATE):
Site Number (office use):	

Section A. Site Identification & Fees

What is a site?

- A site defines a distinct field, orchard, block, pasture, circle or other contiguous area for which you seek certification.
- A site may contain multiple crops and may include multiple fields or blocks if these areas are adjacent and contiguous and all production areas within the site are eligible for the same certification status (e.g. US Organic, International Organic, and crops transitioning to US Organic)

What site fees do I pay? Organic site fees are \$20 per site per year.

1. Certification Status *Note: Only one certification status allowed per site! Choose only one.*

US Organic (site under organic management, including no prohibited materials applied to the site for 36 months before the next harvest).

International Organic (site meets US Organic certification requirements AND additional requirements for selling organic crops in international markets). See the WSDA International Organic Program application packet for details.

Crops transitioning to US Organic.

2. Site Name _____

Examples: "North Field," "Jones Circle C-1," "Fuji Blocks 28 - 36"

Select a site name that reflects your reference to this production site. The site name is printed on the producer certificate, and you will need to reference the site name on your production, harvest, and sales records for auditing purposes.

3. List Crop Grown on Site (<i>one crop per line</i>)	Acreage	Estimate Harvest Date This Year
Total Site Acreage		

If more space is needed, attach additional page.



SITE APPLICATION

4. Site Location – Legal Description of Location

Street Address: _____ Township, Range, Section: _____

Please provide detailed directions to the site from the nearest town or highway:

Section B. Site History

1. Do you own this site? Yes No (if no, answer the following)

1a. Provide the name and contact information for the land owner: _____

1b. Describe the details of the lease (if verbal lease) OR attach a copy of the lease agreement: _____

2. Has this site been previously or is it currently certified for organic management? Yes (if yes, answer the following) No

2a. Certified business name: _____

2b. Certification agency and number: _____

2c. Site name and number as listed on the certificate: _____

3. What date did you start making the day-to-day production decisions for this site? _____
 (month / date / year)

***If you have not managed this site for at least 3 years prior to this year's harvest,
 please have previous manager(s) complete and sign a Previous Land Use Declaration (AGR 2262).***

4. List all material inputs, *including fertilizers, seed treatments, and materials used on conventional annual transplants* that have been applied to this site, while under your management, that covers the last 3 years for US and International Organic Certification, the last year or 2 for crops transitioning to organic

- ***Only include materials applied while you managed this site. Materials applied by previous growers / producers of this site must be documented on the Previous Land Use Declaration (AGR 2262)***
- ***You may submit your materials list in another format (Excel, Word, etc.) or submit material application records.***

Material Applied (Brand Name if Applicable)	Crop or Portion of Site	Date & Year Applied

Section C. Site Map & Risk Assessment



SITE APPLICATION

1. Submit a map of your site. **All site maps must meet the following requirements:**

- Map size must not exceed 8-1/2 X 11 inches in size and must be large enough to be clearly understood.
- Include farm business name, county, site name, legal location description, and total acreage of site on the map.
- Show the borders, shape and size of the site.
- Identify locations of crops and fallow land.
- Indicate areas that separate your site from other land use such as roads, canals, fences and open land.
- Identify all adjacent land use, including land managed by others.
- Identify and label borders at risk of contamination with prohibited materials.
- Use the following symbols to indicate specific areas on the site map:

N ↑

Site Border: _____

Border at risk: XXXXXXXX

Note: see map example on next page.

2. Have you notified your neighbors that this site is in organic production? Yes No

3. How are site boundaries clearly identified?

4. Evaluate all borders of your site for risk of contamination with prohibited materials from neighboring lands:

Describe all borders & adjacent land use	Identify potential risks (drift, irrigation system, road sprays, etc.)
<i>Example: Northwest border (~300' N border & 150' W border) adjacent to conventional potato farm managed by farmer Jane.</i>	<i>Close proximity to conventional field using prohibited materials.</i>

5. Specify your risk prevention strategies and buffer management plan for the borders at risk:

I attest that the information provided is true and accurate:

Signature of current grower / producer

Date

Print name of current grower / producer

A map of your site must be submitted in order to complete your application. Site maps must meet the following requirements:

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SITE APPLICATION

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- Identify and label borders at risk of contamination with prohibited materials.
- Use the following symbols to indicate specific areas on the site map:



Site Border: _____

Border at risk: XXXXXXXX

Unclear and incomplete maps will not be accepted.

Site Map Tip: You can usually find current aerial photos of your site online using Google Earth or a similar internet mapping program. Alternatively, local Conservation Districts can provide aerial photos of your farm.

Site Map Example:

