



ORGANIC CERTIFICATION FEE FORM - PROCESSORS

BUSINESS NAME:	
WSDA ORGANIC CERTIFICATION NUMBER (RENEWAL APPLICANTS ONLY):	COUNTY/STATE:

ATTENTION: Complete Section 1 OR Section 2 below, as applicable.

1. NEW APPLICANTS – New operations applying for the first time.

Estimated gross annual income from organic products
(sales and/or service fees)*

\$

New Applicant Fee:	\$250
Application/Facility Fee:	+ \$200
Total New Applicant Fee:	= \$450*

*The fee for a **New Processor** is \$450. In addition to this fee, please include an *estimate* of the gross annual income from either the sales of organic products, or from the service fee you expect to receive for processing organic products during the current year. After your application has been reviewed, you will be provided a cost estimate invoice for your remaining certification fee. Refer to the WSDA Organic Rules and Regulations Book for more information on fees or contact our office directly.

2. CERTIFICATION RENEWAL – Operations that are renewing an existing certification. Renewals are due March 1.

Use the Annual Income Summary form to total your gross annual income (in the form of sales and/or service fees) per organic product in each labeling category. Provide the totals per category in the table below to determine your renewal certification fee.

Label Category	Gross Annual Income Amount must match the details on Income Summary Form	Fee Schedule Multiply sales by the assessment indicated below	Fee
Label Category I	\$	0.30% up to one million dollars plus , 0.11% over one million dollars in gross annual income	\$
Label Category II	\$	0.20% up to one million dollars plus , 0.07% over one million dollars in gross annual income	+\$
Label Category III	\$	0.11% up to one million dollars plus , 0.04% over one million dollars in gross annual income	+\$
Label Category IV – Service Fees	\$	0.40% up to one million dollars plus , 0.11% over one million dollars in gross annual income	+\$
Application Fee/Facility Fee:			+\$200.00
Late Fee: (\$100 per month after March 1 st)			+\$
Total Renewal Fee:			=\$

<p>Send Certification Renewal Forms and Fee To: Washington State Dept of Agriculture Attn: Organic Food Program PO Box 42560 (US Mail) 1111 Washington Street SE (Private Courier) Olympia WA 98504-2560</p>	<p style="text-align: center;">Checks returned by the bank will be charged a handling fee of \$25.00 (RCW 62A.3.51(a) and 62A.3.520)</p> <p style="text-align: center;">Note: All business related information submitted or collected is confidential and exempt from public inspection and copying (RCW 15.86.110)</p>
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