



ORGANIC CERTIFICATION FEE FORM – RETAILERS OR RESTAURANTS

BUSINESS NAME:	
WSDA ORGANIC CERTIFICATION NUMBER (RENEWAL APPLICANTS ONLY):	COUNTY/STATE:

ATTENTION: Complete Section 1 OR Section 2 below, as applicable.

1. NEW APPLICANTS – New operations applying for the first time.

<p style="text-align: center;">Estimated gross annual income of organic products (sales and/or service fees)*</p> <p style="text-align: center; margin-top: 20px;">\$</p>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right; padding-right: 10px;">New Applicant Fee:</td> <td style="text-align: right;">\$250</td> </tr> <tr> <td style="text-align: right; padding-right: 10px;">Minimum Certification Fee:</td> <td style="text-align: right;">+ \$200</td> </tr> <tr> <td style="text-align: right; padding-right: 10px;">Total New Applicant Fee:</td> <td style="text-align: right;">= \$450*</td> </tr> </table>	New Applicant Fee:	\$250	Minimum Certification Fee:	+ \$200	Total New Applicant Fee:	= \$450*
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*The fee for a **New Retailer** is \$450. In addition to this fee, please include an *estimate* of the gross annual income from either the sale of organic products, or from the service fee you expect to receive for handling organic products during the current year. After your application has been reviewed, you will be provided a cost estimate invoice for your remaining certification fee based on t. Refer to the WSDA Organic Rules and Regulations Book for more information on fees or contact our office directly.

2. CERTIFICATION RENEWAL – Operations that are renewing an existing certification. Renewals are due March 1.

Use the Annual Income Summary to total up gross annual income (in the form of sales and/or service fees) per organic product or department. Provide the total in the table below to determine your certification renewal fee.

Total gross annual income of certified organic products from the previous calendar year: (Amount must match the details provided on the Retailer Gross Annual Income Summary)	\$
Certification Fee (Based on the below Retailer Fee Schedule):	+ \$
Late Fee (\$100 for each month after March 1 st):	+ \$
Total Renewal Applicant Fee:	= \$

Gross Annual Income	Fee
\$ 0 - \$ 100,000\$ 330
\$ 100,001 - \$ 500,000\$ 500
\$ 500,001 - \$1,000,000\$ 750
\$1,000,001 - \$2,000,000\$1,000
\$2,000,001 - \$3,000,000\$1,500
\$3,000,001 - \$4,000,000\$2,000
\$4,000,001 - \$5,000,000\$2,250
Over \$5,000,000\$2,500

<p>Send Certification Renewal Forms and Fee To: Washington State Dept of Agriculture Attn: Organic Food Program PO Box 42591 (US Mail) 1111 Washington Street SE (Private Courier) Olympia WA 98504-2591</p>	<p style="text-align: center;">Checks returned by the bank will be charged a handling fee of \$25.00 (RCW 62A.3.51(a) and 62A.3.520)</p> <p>Note: All business related information submitted or collected is confidential and exempt from public inspection and copying (RCW 15.86.110)</p>
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