



## COMMERCIAL AVAILABILITY RECORD - INGREDIENTS

BUSINESS NAME: \_\_\_\_\_ CERTIFICATION NUMBER: \_\_\_\_\_ COUNTY: \_\_\_\_\_ STATE: \_\_\_\_\_

Products labeled “organic” must contain at least 95% organic ingredients. To be used in the remaining 5% of the product, non-organic agricultural ingredients must be listed in Section 205.606 of the National List AND it must be demonstrated that they are commercially unavailable in an organic form. The National Organic Program defines commercially available as “the ability to obtain a production input in an appropriate form, quality, or quantity to fulfill an essential function in a system of organic production or handling, as determined by the certifying agent in the course of reviewing the organic plan.”

Certified operations are responsible for documenting efforts to source organic forms of ingredients from reasonable sources. Please use this form as a tool to document the search for organic forms of ingredients before you request the use of nonorganic form. Submit a copy of the completed form when requesting certification of a new product with non-organic agricultural ingredients.

Note that you must update this information and ensure you have a system in place that regularly searches for organic forms of ingredients, in order to receive continued approval of the nonorganic form.... Even in situations where the ingredient has been added to Section 205.606. Please have this information available for review during your organic inspection.

| Ingredient | 1 <sup>st</sup> Source<br>Name, Phone Number, and<br>Date Contacted | 2 <sup>nd</sup> Source<br>Name, Phone Number, and<br>Date Contacted | 3 <sup>rd</sup> Source<br>Name, Phone Number, and<br>Date Contacted | Reason organic ingredient could not be used.<br><i>At least one reason must be checked.</i>   |
|------------|---|---|---|---|
|            |   |   |   | <input type="checkbox"/> Quality <input type="checkbox"/> Quantity <input type="checkbox"/> Form <input type="checkbox"/> Other<br>Explain: |
|            |   |   |   | <input type="checkbox"/> Quality <input type="checkbox"/> Quantity <input type="checkbox"/> Form <input type="checkbox"/> Other<br>Explain: |
|            |   |   |   | <input type="checkbox"/> Quality <input type="checkbox"/> Quantity <input type="checkbox"/> Form <input type="checkbox"/> Other<br>Explain: |
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|            |   |   |   | <input type="checkbox"/> Quality <input type="checkbox"/> Quantity <input type="checkbox"/> Form <input type="checkbox"/> Other<br>Explain: |

**COPY THIS FORM AS NECESSARY**