



ORGANIC SYSTEM PLAN – HANDLERS AND PROCESSORS

Business Name:	Certification Number:
Name of Individual Completing this Form:	County:

Section D. Packing

[NOS 205.103, 205.270, 205.272]

Not Applicable – No organic products are handled or stored (e.g. Brokerage and Marketing Companies)

Tip! The National Organic Standards require operations to take measures to prevent the commingling of organic and nonorganic products. The standards also require certified operations to maintain records that can trace back to the receipt of ingredients. All processing and packing records must be available for inspection.

1. Please indicate what production records are maintained by your company.

- | | | |
|--|---|---|
| <input type="checkbox"/> Equipment clean-out logs | <input type="checkbox"/> Ingredient Usage Reports | <input type="checkbox"/> Shrinkage log |
| <input type="checkbox"/> Product specification sheet | <input type="checkbox"/> Production log | <input type="checkbox"/> Ingredient inventory reports |
| <input type="checkbox"/> Ingredient inspection forms | <input type="checkbox"/> Shift production log | <input type="checkbox"/> Finished product inventory reports |
| <input type="checkbox"/> Batch recipes | <input type="checkbox"/> QC reports | <input type="checkbox"/> Packaging reports |
| <input type="checkbox"/> Packaging log | <input type="checkbox"/> Waste log | <input type="checkbox"/> Other (please specify): |

2. How are products identified as “organic” on production documents?

3. Are your packing or handling lines and/or equipment dedicated for use with organic products only? Yes No

3a. If “No,” please describe how you ensure organic products are not contaminated with prohibited materials or commingled with non-organic products during packing and/or handling.

4. How are partial pallets/boxes/drums of organic products handled and how does your company ensure they are protected from commingling with non-organic products during packing or handling?



ORGANIC SYSTEM PLAN – HANDLERS AND PROCESSORS

5. Are organic products stored before shipping? Yes No

5a. If “Yes,” complete the table below with the details regarding storage of handled and packed products.

Final organic product	Location and name of storage area	Type and capacity of storage	Is area dedicated to organic products only?
<i>Pre-sized apples</i>	<i>Cold Storage Room #1</i>	<i>Cold Storage 1000 bins</i>	<i>yes</i>

6. Is equipment purged with organic product prior to handling Yes No

6a. If “Yes”, complete the following table:

Equipment	Capacity of Equipment	Quantity of Purge	Where does the purged product go?	Name of document purge is recorded on.
			<input type="checkbox"/> Sold as Non-Organic <input type="checkbox"/> Waste Stream	
			<input type="checkbox"/> Sold as Non-Organic <input type="checkbox"/> Waste Stream	
			<input type="checkbox"/> Sold as Non-Organic <input type="checkbox"/> Waste Stream	
			<input type="checkbox"/> Sold as Non-Organic <input type="checkbox"/> Waste Stream	